

LICENSED/BONDED CONTRACTOR APPLICATION  
(revised 7/1/06)  
CITY OF RENO – PUBLIC WORKS DEPARTMENT  
One East First Street – 9<sup>th</sup> Floor  
P. O. Box 1900 Reno, NV 89505  
Phone: (775) 334-2548 Fax (775) 334-1226

COMPLETE FOR NEW CONTRACTORS OR UPDATED INFORMATION

Contractor	_____	Contractor's License #	_____
Phone	_____	Reno Business License	_____
Address	_____	Fax	_____
City, State, ZIP	_____		
Mailing Address, if different	_____		
City, State ZIP	_____		

LICENSED/BONDED CONTRACTOR APPLICATION

**EXCAVATION BOND**

Bond No. \_\_\_\_\_

Premium: \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS:

THAT WE, \_\_\_\_\_, of Reno, Nevada, as Principal, and the \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_, and duly authorized to transact surety business in the State of Nevada, as surety, are held and firmly bound unto the City of Reno, State of Nevada, as Obligee, in the sum of FIVE-THOUSAND AND 00/100 Dollars (\$5,000.00) lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH:

THAT, WHEREAS, the above bounden principal has applied and will, from time to time, apply to the City Engineer of the City of Reno for permission to excavate, grade, pave, level, repair sidewalk, or fill in a public street, highway, avenue, or alley in accordance with the provisions of Chapter 12.08 of the Reno Municipal Code;

NOW, THEREFORE, if the above bounden principal shall complete the excavation, grading, paving, leveling, repairing, sidewalk, or filling in the public street, highway, avenue, or alley for which each such permit was obtained within the time stated in said permit and shall restore the street, highway, avenue, or alley in proper condition to the satisfaction of the City Engineer of the City of Reno, then this obligation to become void, otherwise to remain in full force and virtue.

This bond to become effective \_\_\_\_\_.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Bonding Company

By: \_\_\_\_\_  
Attorney-in-fact (seal)

ACKNOWLEDGMENT OF EACH SIGNATURE BY NOTARY TO BE ATTACHED HERETO

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### CERTIFICATE OF INSURANCE

In addition to filing a bond in the amount of Five Thousand Dollars (\$5,000.00), Section 12.08.090 of the Reno Municipal Code provides that:

Before a permit shall be issued under this article, any applicant, with the exception of all public utilities under the jurisdiction of the state public service commission, shall file with the City Clerk, upon review and approval of the City Attorney, a Certificate of Insurance showing a minimum combined single limit comprehensive liability insurance policy of One Million Dollars (\$1,000,000.00), said policy to **INCLUDE BUT NOT BE LIMITED TO COLLAPSE AND UNDERGROUND DAMAGE.**

The new code requirements became effective October 13, 1995.

Unless otherwise dictated by a provision of the Reno Municipal Code or a City contract, all standard Certificates of Insurance must contain the following requirements:

**1. Acceptability of Insurers: Insurance is to be placed with an A.M. Best and Company rating level of A- or better, Class VIII or better, or otherwise approved by the City in its sole discretion. The City requires that Contractor's insurer be a licensed and admitted insurer in the State of Nevada, or on the Insurance Commissioner's approved but not admitted lists.**

2. General Liability:

Bodily Injury	\$1,000,000.00 minimum
Property Damage	\$1,000,000.00 minimum
Bodily Injury & Property Damage Combined	\$1,000,000.00 minimum
Automobile Liability	\$1,000,000.00 minimum

3. The City of Reno must be named as an **Additional Insured.**

4. The thirty day (30) cancellation period must be absolute and unequivocal. Any wording to the effect that failure to notify the City of Reno relieves the insurance carrier of responsibility is totally unacceptable and will not be approved.

5. The cancellation clause **MUST** read as follows:

"Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will mail 30 days written notice to the certificate holder named to the left."

The following must be struck out:

"Endeavor to" and "But failure to mail such notice shall impose no obligation or liability of any kind upon the insurer, its agents or representatives."

6. We require this language or substantially similar terms to be included in the Certificate of Insurance for Description of Operations: **Collapse and Underground**

7. If blasting will be done on a job in the city right of way, you must have explosion coverage.

Excavation bonds must be accompanied by this Certificate of Insurance before approval will be given by the City Attorney's office.